

CONCORDIA COLLEGE

NEW YORK

GRADUATION APPLICATION

General Information

Concordia College confers degrees on students who have completed an approved program of study with a minimum grade point average (GPA) of 2.0 on a 4-point scale, and who have applied for graduation. Degrees are posted three times a year: at the conclusion of the traditional semesters in December and May, and at the end of the summer in August. Application deadlines are as follows:

July 1 application deadline for August graduation

Sept 15 application deadline for December graduation

Nov 15 application deadline for May graduation

Concordia College has one commencement ceremony yearly, at the end of the traditional spring semester in May. Students are eligible to participate in the first commencement ceremony following successful completion of all academic requirements (It is assumed for commencement eligibility purposes that the student will successfully complete the courses in which he or she is currently registered, and have met their financial commitment to the college.)

Once a completed application has been filed, the following procedures are triggered. These are noted for your information:

- * The applicant's eligibility for graduation is certified by the Registrar for August, on or about July 26, for December, on or about Oct 15, and for May on or about January 25. Applicants will be informed of their status.
- * Applicants for graduation are assessed a Commencement Fee.
- * The Registrar asks for the recommendation of the appropriate academic divisions.
- * Eligible applicants will be contacted with instructions on how and where they are to receive their caps/gowns/announcements, etc.
- * The Director of Student Account Services certifies that the applicant's financial responsibility to the institution has been met.
- * The Director of Financial Aid certifies that the applicant's financial aid requirements have been met (requires Loan Exit Interview).
- * After the Registrar's Office has received the applicant's grades from the college faculty, and/or from other institutions via official transcript in the case of transfer credit, graduation is certified by the Registrar, the degree is posted and the diploma is released; pick-up and return to the office of the Dean of the College.

If at any time after applying for graduation you have questions or concerns, please do not hesitate to contact the appropriate office (Office of the Provost, 337-9300 x2491; Students Life, x2123; Financial Aid, x2153; Registrar, x2103; Student Account Services, x2115).

SAVE THIS PAGE FOR YOUR RECORDS

RETURN COMPLETED FORMS TO THE OFFICE OF THE PROVOST

GRADUATION APPLICATION

CONCORDIA COLLEGE—NEW YORK

PRINT your Name and Hometown as you want it to appear on the commencement program and diploma.	
<i>NAME</i>	
<i>CITY & STATE only</i>	

Concordia ID Number: C00_____

For which graduation year/month are you applying? For what degree(s)?

I am applying for graduation in year/month:		
20_____		December
		May
		August

I am applying for the following degrees:			
	Bachelor of Arts-B.A.		A.A.
	Bachelor of Science-B.S.		A.A.S.
	Master of Science-Education - M.S.Ed.		
	Master of Science-M.S.		
	Master of Science – M.S. Business Leadership		

PROGRAM(S) OF STUDY: _____
 Primary Area(s) of Study (Majors) Concentration(s)/Specialization(s)/Emphasis

CERTIFICATE(S):
 Business Certificate New Media & Digital Communications Certificate Sports Management Certificate

Are you in the Adult Education Program?	Yes		No	
Are you applying for a Lutheran Teachers Diploma?	Yes		No	
Are you a member of the Fellows Program?	Yes		No	

Do you plan to participate in the May Commencement ceremony?

No Yes/Year _____

You will be contacted via your Concordia e-mail regarding eligibility and Commencement issues. If necessary, how else can we contact you?	Home/campus phone	
	Work/Cell phone	
	e-mail/other	

Note: Diplomas are not released at the May Commencement ceremony. It is important, therefore, that all applicants complete the following: Print the address where your diploma will be mailed. Include care of (c/o) if necessary. No P.O. Boxes.

Name: _____

Address: _____

Phone after graduation: _____

I hereby apply for graduation. Signature: _____ Date: _____

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Graduate Activity List

Name: _____ Date: _____

Student ID Number: _____

***Please circle all activities you were involved with at any time at Concordia. Thank you.**

CLUBS

African-Latin Heritage (CALHC)
Biology Club (CBIO)
Business Club (CBUS)
Cheerleading (ACHEERLD)
Christian Campus Ministry (CCCM)
Church Nerds (CCHURN)
Commuter Council (CCOMCNCL)
Dance Team (ADANCE)
Environmental/Ecology (CECOLOGY)
Education Club (CEDUC)
International Club (CINTERNL)
LWML (CLWML)
Photography (CPHOTOG)
Pre-Law Club (CPRELAW)
Pre-Med Club (CPREMED)
Psychology Club (CPSY)
Rotaract (CROTAR)
Sign Language (CSIGNLNG)
Social Work (CSWK)
STEP Club (ASTEP)
Student for Life (CSTDFLIF)
Alpha Sigma Chi (CSORASC)
Beta Sigma Psi (CFRATBSP)
Delta Omega Pi (CFRATDOP)
Lambda Beta Chi (CSORLBC)
Phi Beta Chi (CSORPBC)
Sigma Kappa Rho (CSORSKR)
Theta Zeta Upsilon (CTAE)

PUBLICATIONS

Literary Magazine (PLITMAG)
New Yorker (PNYKR)
Prelude – Fellows’ Journal (PPRELUDE)
Yearbook (PYEARBK)

DRAMA

Chancel Drama (DCHANCEL)
Concordia Players (CCPLYRS)
Drama (DDRAMA)

HONORS

Alpha Mu Gamma Foreign Lang. Honor Society (EAMG)
Alpha Sigma Lambda Adult Ed Hon Soc (EHASL)
Honors/Fellows Program (EHFELLWS)
Kappa Delta Pi Honor Society (EHKDP)
National Student Nurses Association (ENSNA)
Nursing Honor Society (ENURSHON)
Peer Tutor (EPEERTUT)

ATHLETICS

Baseball (AMBASEB)
Basketball (A_BASKTB)
Cross Country (A_CROSSC)
Golf (AGOLF)
Soccer (A_SOCCER)
Softball (AWSOFTB)
Tennis (A_TENNIS)
Volleyball (A_VOLLYB)
Intramurals (AINTRAMR)

GOVERNMENT

Council Rep (GCOUNREP)
Executive Board (GEXECBD)
Judiciary Committee (GJUDCM)
Orientation (GOCM)
Representative (GREP)
Student Activities Committee (GSTACTCM)

MUSIC

Handbells (MEBELLS)
Band (MBAND)
Jazz Band (MBANDJZ)
Orchestra (MORCH)
Tour Choir (MCTOUR)
Festival Chorus (MCFEST)
Gospel Choir (MCGOSPEL)
Chapel Choir (MCCHAPEL)
Holy Ground (MCHOLY)

CAMPUS JOBS

Brickyard (JSNCKBHR)
College Services (JCOLSERV)
Library (JLIBRARY)
Osilas Gallery (JGALLERY)
Office (JOFFICE)
Resident Assistant (JRESAST)
Security (JSECURIT)
Work Crew (JWORKCRW)

SERVICE

Campus Tour Guide (STOURGDE)
General Service & Volunteer (SGEN)
Homeless Run (SHMLESS)
Inner City (SINNCITY)

Other:
